



Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD

Agenda for the Regular Board Meeting and Budget Hearing

June 14, 2017

5:00 pm Closed Session, 6:00 pm Open Session

THE MISSION OF TRI-VALLEY ROP IS TO:

- Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.
- Support and guide the development of life and career skills valued by business, industry, colleges, and society.
- Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.
- Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board under agenda item **6.0, PUBLIC COMMENT**, regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a **yellow speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting. By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

JOINT POWERS GOVERNING BOARD

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1. **CALL TO ORDER / ROLL CALL – 5:00 pm**

2. **PUBLIC COMMENT** – on posted closed session item/s

3. **ADJOURN TO CLOSED SESSION** - Pursuant to Government Code §54957 and §54957.6
 - 3.1 **Public Employee Discipline/Dismissal/Release/Leave/Employment**
 - 3.2 **Public Employee Performance Evaluation**
Title: Superintendent

4. **RECONVENE IN OPEN SESSION**
 - 4.1 **Pledge of Allegiance**
 - 4.2 **Approval of the Agenda**
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
 - 4.3 **Announcement of Any Reportable Action Taken in Closed Session**

5. **PUBLIC HEARING**
Public Hearing on the 2017- 2018 Budget
Open Hearing for the 2017 - 2018 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103.

Chairperson Cunningham will open the hearing, call for public comment and close the hearing.

Note: Item 10.1 contains the recommended 2017 - 2018 budget.

6. **PUBLIC COMMENT** on matters *not* on the agenda
At this time, members of the public may address the Board regarding any matter that is *not* on the agenda. (For items that *are* on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to Call to Order of the meeting: a *yellow card* for items not on the agenda and a *blue card* to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.

7. **RECOGNITIONS**
 - 7.1 **Nancy McNeil – Teacher of the Year**
 - 7.2 **Douglas DenHartog**
 - 7.3 **Coordinating Council**

8. CONSENT CALENDAR

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

CONSENT - MOTIONS

8.1 Approval of Minutes from the Regular Board Meeting of March 8, 2017

The Board will consider the approval of the minutes from the March 8, 2017 Board Meeting.

8.2 Approval of Bill and Salary Warrants – March, April and May 2017

The Board will consider the approval of Bill and Salary warrants which show payment of the District's operating and salary expenditures for the prior month.

8.3 Approval of Purchase Order Summary – March 1 – May 31 2017

The Board will consider the approval of the purchase order summary which shows encumbrances of the District funds for the prior month.

8.4 Approval of Memorandums of Understanding with Member Districts

The Board will consider approving MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.

8.5 Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2017 - 2018

The Board will consider approving MOU's between TVROP and Livermore Valley Joint Unified School District for the following services; Business Services, Custodial at the Livermore High Campus for Auto Shop complex and the TVROP District Office.

8.6 Approval of Memorandums of Understanding with Member Districts for Transition Specialist Services for 2017 – 2018

The Board will consider approving the MOU's between TVROP, Dublin, Livermore Valley Joint, Pleasanton Unified School Districts and Tri-Valley One Stop for shared services of a Transition Specialist with costs reimbursable to TVROP.

8.7 Approval of TVROP Certificated Performance Evaluation

The Board will consider the revised Certificated Performance Evaluation form for Board Approval.

8.8 Authorization to Surplus Equipment

California Education Code 17545 authorizes school districts to sell or dispose of surplus property.

9. DEFERRED CONSENT ITEMS

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

10. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

10.1 Proposed Budget Adoption for 2017 – 2018 – *action*

Following the mandated Public Hearing on the 2017-18 budget, it is appropriate for the Board to consider approval.

10.2 Approval of Master Schedule for 2017 – 2018

The Board will consider approval of the 2017-2018 Course Schedule.

10.3 Approval of Personnel Document #061417 - *action*

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, to include new hires, resignations, retirements and vacancies.

10.4 Work-Based Learning Coordinator – *information*

Staff will present information on the progress towards implementation of Work Based Learning across the curriculum.

10.5 Office Layout Reorganization – *information/action*

Staff will present information on proposed layout reorganization of the district office.

11. CORRESPONDENCE

- ACOE 2016-17 Second Interim Report Approval

12. SUPERINTENDENT'S REPORT

Superintendent, Duncan will report on recent meetings, activities or legislation.

13. BOARD MEMBER REPORTS

Board members may wish to report on their recent activities.

14. ANNOUNCEMENTS

- The next Regular Meeting of the Board will be held September 6, 2017 at 5:00 pm closed session, and 6:00 pm open session, unless otherwise posted.

15. ADJOURNMENT

JD/as